

## Arab Public Library Board Meeting Minutes

January 27, 2026

In Attendance: Board Members; David Moore, Susan Gutierrez, Pam Donahue, Donna Copeland; Library Director Tanya Alexander

Meeting Opened: 5:05 PM

In absence of Monty Davis, Pam Donahue led the meeting. Meeting was called to order by Pam Donahue.

David Moore suggested that the minutes from 10/28/2025 be amended as follows: Last sentence should be changed from “It was decided that the person should live in Arab and be an Arab library card holder” to “It was decided that the reconsideration form should reflect the existing policy to include that a patron should reside in Arab and be an existing Arab Public Library card holder in good standing.” Pam made a motion to adopt the amendment. Donna motioned, and Susan made a second. All voted I.

Tanya Alexander presented the librarians report. All programs are going well. The silent auction brought in \$934.00 for the Friends. Mrs. Alexander attended the 2<sup>nd</sup> administrative meeting on Jan 22 fulfilling the requirements for state aid. Topic was on OCLC. The total amount of fines waived from system was \$8817.28. The library has been short staffed since November since Stefani Griffith has had health issues. She announced her retirement and will be retiring on 02/01/26. Ambre Harris will be out for appx 3 weeks with shoulder surgery beginning January 29<sup>th</sup>. The staff has been working together well to cover shifts. The library will be participating in opening weekend of Farmers Market Mar 28<sup>th</sup> from 10-4 to promote seed library. Report of qtr 1 circulation statistics was shared. She updated the board that the reconsideration form had not yet been updated but would get that done soon.

No report of committee

No Unfinished business

New Business reported: Mrs Alexander announced the retirement of Assistant Director, Stefani Griffith on 02/01/26. She served 34 years with the city. The position was posted on 01/14/26 with permission from the mayor and closed on 01/20. Ambre Harris was the best candidate for the job and she was offered the job and accepted it. She is officially the new Assistant Director as of 01/25/26. The library technician job will need to be filled and will be posted internally as soon as possible. There are a couple of staff members interested. One is a great candidate

Pam Donahue asked for a motion to end the meeting at 5:39 pm. David Moore made a motion, Donna Copeland made a 2<sup>nd</sup>.